



## Collingwood Public Library

Policy Type: **Foundation**

Policy Number: **FN – 04**

Policy Title: **Intellectual Freedom**

Policy Approval Date: **September 28, 2023**

Policy Review Date: **September 2027**

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Collingwood Public Library supports the free exchange of information and ideas in a democratic society and respects everyone's right to privacy and choice. Recognizing that the Board has a fundamental responsibility for upholding the principles of, as well as advocating for, intellectual freedom, this policy ensures the rights of individuals to access information.

### Section 1: Guiding Principles

1. The Board adopts the Canadian Federation of Library Associations' Statement on Intellectual Freedom and Libraries (Appendix A).
2. This policy aligns with the principles of the Canadian Charter of Rights and Freedoms, and the reasonable limitations set out in the Criminal Code.
3. It is the responsibility of the Board and those who work or volunteer in the Library, to:
  - a) Ensure that all Library users have the fundamental right to have access to all expressions of knowledge, creativity, and intellectual activity, and to express their thoughts publicly.
  - b) Guarantee and facilitate access to all expressions of knowledge and intellectual activity, including those which some people may consider to be unconventional, unpopular, or unacceptable.
  - c) Make available all of the Library's public facilities and services to all individuals and groups who need them.
  - d) Resist all efforts to limit the exercise of these responsibilities, while recognizing the right of criticism by individuals and groups.
4. The Board directs the Library Leadership Team to ensure that the principles of intellectual freedom are integrated into all organizational policies, procedures, and practices.



## **Section 2: Collection and Services**

This policy applies to all of Collingwood Public Library's programs, services, and collections, including:

1. Print and electronic materials for all ages, in a variety of formats, including materials that are purchased or streamed.
2. Library programs, including those offered by staff, paid presenters, and Library partners.
3. Display spaces, including displaying community information on bulletin boards in our facility.
4. Public computers, including legal uses of public PCs and the CPL wifi network.
5. Meeting rooms bookings, including those for Library programs and external user groups.

## **Section 3: Challenges and Appeals**

Collingwood Public Library welcomes open discussion about intellectual freedom, including challenges to the Library's collections, programs, services, and displays. Library patrons may submit a Request for Reconsideration form (Appendix B) to the Library CEO, or appropriate staff member. Requests are reviewed by staff, and a response is provided to the patron within thirty (30) days of receiving the request.

A list of challenges received will be presented to the Library Board annually.

### **Related Documents:**

Canadian Federation of Library Associations. **Statement on Intellectual Freedom and Libraries.**

Collingwood Public Library. **OP-20 – Technology Use Policy.**

Collingwood Public Library. **OP-01.3 – Code of Conduct**

**Criminal Code (Canada) Sections 163 and 163.1(1) (Child Pornography).**

## Appendix A



### **Statement on Intellectual Freedom and Libraries**

The Canadian Federation of Library Associations recognizes and values the Canadian Charter of Rights and Freedoms as the guarantor of the fundamental freedoms in Canada of conscience and religion; of thought, belief, opinion, and expression; of peaceful assembly; and of association.

The Canadian Federation of Library Associations supports and promotes the universal principles of intellectual freedom as defined in the Universal Declaration of Human Rights, which include the interlocking freedoms to hold opinions and to seek, receive and impart information and ideas through any media and regardless of frontiers.

In accordance with these principles, the Canadian Federation of Library Associations affirms that all persons in Canada have a fundamental right, subject only to the Constitution and the law, to have access to the full range of knowledge, imagination, ideas, and opinion, and to express their thoughts publicly. Only the courts may abridge free expression rights in Canada.

The Canadian Federation of Library Associations affirms further that libraries have a core responsibility to support, defend and promote the universal principles of intellectual freedom and privacy.

The Canadian Federation of Library Associations holds that libraries are a key institution in Canada for rendering expressive content accessible and affordable to all. Libraries are essential gateways for all persons living in Canada to advance themselves through literacy, lifelong learning, social engagement, and cultural enrichment.

Libraries have a core responsibility to safeguard and facilitate access to constitutionally protected expressions of knowledge, imagination, ideas, and opinion, including those which some individuals and groups consider unconventional, unpopular or unacceptable. To this end, in accordance with their mandates and professional values and standards, libraries provide, defend and promote equitable access to the widest possible variety of expressive content and resist calls for censorship and the adoption of systems that deny or restrict access to resources.



Libraries have a core responsibility to safeguard and foster free expression and the right to safe and welcoming places and conditions. To this end, libraries make available their public spaces and services to individuals and groups without discrimination.

Libraries have a core responsibility to safeguard and defend privacy in the individual's pursuit of expressive content. To this end, libraries protect the identities and activities of library users except when required by the courts to cede them.

Furthermore, in accordance with established library policies, procedures and due process, libraries resist efforts to limit the exercise of these responsibilities while recognizing the right of criticism by individuals and groups.

Library employees, volunteers and employers as well as library governing entities have a core responsibility to uphold the principles of intellectual freedom in the performance of their respective library roles.

Adopted and approved by CLA Executive Council June 27, 1974;  
Amended November 17, 1983; November 18, 1985 and September 27, 2015.

Adopted by Canadian Federation of Library Associations on August 26, 2016;  
Reviewed April 12, 2019.



**Appendix B**

**Request for Reconsideration**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Item to be considered:

Book ( ) Audio/Visual ( ) Program ( ) Room Rental ( ) Other ( )

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Have you read/viewed this material in its entirety? Yes ( ) No ( ) N/A ( )

Please identify why you feel this item should be reconsidered:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you feel might be the results of reading/viewing/listening/attending?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What action do you recommend taken on this material?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_